

Special Volumes

The usual practice of JTSA is to publish articles which are submitted directly by authors. Occasionally, however, JTSA publishes thematic volumes. These volumes are guest-edited by scholars who solicit, collate, and edit articles on a particular theme.

It is the responsibility of prospective guest-editors to prepare a clear and concise proposal which should be sent to the editors. The proposal should outline the thematic focus, prospective authors, and a time-frame.

Once the proposal is approved, it is the responsibility of guest-editors to review the articles they have solicited as peer reviewers, to ensure that the articles are revised should they require revision, to edit the approved articles, and to ensure that the articles conform to the JTSA style. The guest-editors should collate the articles, creating a coherent shape to the volume, which should then be explained in their introduction to the thematic volume.

A thematic volume should include at least four articles, and may include as many as ten articles.

Once the guest-editors are satisfied with the volume, they should submit the articles and their introduction to the editors. The editors will appoint an independent peer reviewer whose task it will be to review the volume as a whole, each article in the volume, and the shape of the volume. The external peer reviewer's report will be sent to the guest-editors whose task it is to respond to the matters raised by the external peer reviewer.

Once this external peer review process has been completed and the volume has been re-edited by the guest-editors the JTSA editors will do a final check. The special volume will then be published.

JTSA's experience with special volumes is that they usually take longer than the guest-editors project.